

AMWIK ANNUAL GENERAL MEETING (AGM)

DATE: 12TH OCTOBER 2021

VENUE: ZOOM

TIME: 2PM – 5PM

TIME	ACTIVITY	ACTION
2.00PM-2.10PM	Registration & Introductions	Lilian Museka-Programmes Office- AMWIK
2.10PM –2.20PM	Welcoming Remarks	Mark Rabudi: AMWIK Programmes Manager Judie Kaberia: AMWIK ED
2.20PM-2.40PM	Apologies Approval of minutes of last AGM	ED- Judie Kaberia
2.40PM-2.50PM	The Chairpersons’ report	AMWIK Chair: Dr. Dorothy Njoroge
2.50PM – 3.00PM	Elections update	Jane Gitau: AMWIK Election Committee Chair
3.00PM – 3.15PM	Briefs from committees Membership, Welfare & Training Publicity, Resource Mobilization	Committee Chairpersons Cylia Kathambi Yvonne Mwende
3.15PM-3.25PM	Secretary’s report on projects	Judie Kaberia
3.25PM – 3.35PM	Treasurer’s report	Florence Gichoya
3.35PM- 4.00PM	Auditor’s report	Fine Accounting
4.00PM- 4.20PM	Appointment of auditors	ALL
4.20PM – 4.30PM	Motions	ALL
4.30PM – 4.40PM	Any other Business	ALL
4.40PM- 4.50PM	Date of next AGM	ALL
4.50PM -5.00PM	Vote of thanks and closing	AMWIK Board Member: Yvonne Mwende